

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 1 of 6

The Regular Meeting of the Charter Township of Mundy was called to order by SUPERVISOR D. Guigear at 10:00 am. CLERK T. Ketzler, TREASURER J. Oskey, TRUSTEES M. Frost, B. Harrison, D. Owens and B. Morey were present. Also present ATTORNEY F. Belzer, POLICE MARSHAL J. Petres, FIRE CHIEF T. Romans, and FINANCE DIRECTOR K. Ruddy. The Pledge of Allegiance was led by TRUSTEE D. Owens.

Supervisor Guigear requested that an executive session for the purpose of contract negotiation discussion be added to the agenda.

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to add an executive session to discuss contract negotiations to the agenda.
MOTION CARRIED, Unanimously.

APPROVAL AND CORRECTION OF MINUTES

Action Taken - Motion by Treasurer Oskey, supported by Supervisor Guigear to approve the minutes of the November 23, 2009 regular meeting as submitted.
MOTION CARRIED, Unanimously.

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS

Supervisor D. Guigear announced that the Planning Commission meeting will be held on January 13, 2010 at 7:00 pm and Zoning Board of Appeals meeting will be held on December 16, 2009 at 7:00 pm.

COMMITTEE REPORTS

FIRE DEPARTMENT – Chief Romans

A. Monthly Report

Chief Romans asked that the board accept the monthly report.

B. Termination of Firefighter

Chief Romans requested direction from the board with regard to the termination of a firefighter. He explained that correspondence from the employee has been received. Mr. Dave Curry, Fire Department Union Representative, and the employee requested a closed session to discuss the matter. Supervisor Guigear stated that the matter will be held until the end of the meeting along with the other closed session item.

C. Contract for Cascade System

Chief Romans explained that the current Cascade maintenance company has filed for bankruptcy. Quotes have been received from three companies and he would recommend approval of Breathing Air Systems. Discussion regarding the factors behind the Chief's recommendation including approval of some fire committee members continued.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 2 of 6

Action Taken - Motion by Trustee Frost, supported by Trustee Morey to approve Breathing Air System as recommended by Chief Romans.

Discussion regarding bid information submitted.
MOTION CARRIED, Unanimously.

POLICE DEPARTMENT – Marshal Petres

A. Monthly Reports – July & August

Marshal Petres stated that the July and August monthly reports have been submitted.

B. Approval to Hire Part-Time Officer

Marshal Petres explained that two officers are on relatively long leaves and there is a need for an additional part-time officer. Treasurer Oskey noted that the police committee recommends the hiring of additional part-time officer. Marshal Petres noted that added officers will not cause additional budget expenses.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Owens to approve the hiring of an additional part-time police officer.
MOTION CARRIED, Unanimously.

Discussion regarding hiring two additional part-time officers ensued.

C. Approval to Dispose of Surplus Property

Marshal Petres requested approval to dispose of old holsters by internet auction or by vendor trade.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to allow Marshal Petres to dispose of holsters as requested.
MOTION CARRIED, Unanimously.

Supervisor Guigear expressed his appreciation to Dominee Robinson for her role in the successful completion of the LEIN audit.

Parks and Recreation Committee Chairperson, Todd Regester, was present. Mr. Regester briefly updated the board on activity of the committee.

FINANCE DEPARTMENT – K. Ruddy

A. Resolution No. 09-24 Fixed Asset Capitalization Policy

Ms. Ruddy stated that the policy replaces Resolution 8-02 incorporating the changes suggested by the auditors.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to approve Fixed Assets and Capitalization Policy Resolution No. 09-24.
MOTION CARRIED, Unanimously.

B. November Financial Reports

Ms. Ruddy stated that the November financial reports have been submitted for review.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 3 of 6

ATTORNEY

Mr. Belzer stated he would like it noted that Supervisor Guigear has taken on tasks from picking up residents garbage to disposing of tires littering the township.

SUPERVISOR - D. Guigear

A. 2010 Committee Appointments

Supervisor Guigear stated that in an effort to cross train the board members committee appointments are being rotated.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to approve the 2010 committee appointments.

MOTION CARRIED, Unanimously.

B. Resolution 09-22 Memorandum of Understanding (MOU)

Supervisor Guigear stated that the township currently participates in a county-wide HAZMAT program. There have been recent revisions to the agreement including the township assuming liability for township employees and payment of wages for those employees. Chief Romans explained that the county will reimburse the township for wages however it must be determined which rate will be used. Extensive discussion regarding fees incurred and employee wages ensued.

Mr. Ed Blight gave an explanation of how the program works. Extensive discussion continued.

Action Taken - Motion by Supervisor Guigear, supported by Clerk Ketzler to support the Memorandum of Understanding Resolution 09-22 with the agreement that a letter of understanding will be reached with the union.

Trustee Frost stated that he would like the union agreement letter be completed prior to the adoption of the resolution. Fire Department Union Representative Dave Curry stated that he is in agreement that a letter of understanding should be created.

MOTION CARRIED; 6 yes, M.F. no.

Action Taken - Motion by Supervisor Guigear, supported by Trustee Owens that the supervisor and attorney negotiate with the union a letter of understanding.

MOTION CARRIED, Unanimously.

C. Gain Lease

Supervisor Guigear stated that lease is for the same dollar amount and that a beneficial partnership between the township and GAIN has been developed.

Action Taken - Motion by Supervisor Guigear, supported by Trustee Frost to approve the 2010 GAIN lease.

MOTION CARRIED, Unanimously.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 4 of 6

D. Catch Basin Repair – GCRC

Supervisor Guigear explained that there has been a failure of a tube located on Taylor Drive and the cost to save the pavement is minimal. Discussion regarding the fact that the item has not been budgeted continued.

Action Taken - Motion by Supervisor Guigear, supported by Trustee Harrison to move forward with the maintenance.

MOTION CARRIED, Unanimously.

CLERK – T. Ketzler

Clerk Ketzler had nothing to report.

TREASURER – J. Oskey

A. Master Meter Study (Gould Engineering)

Treasurer Oskey explained that the county has expressed a need for master meters at locations where water enters the township should the township take over billing. Gould Engineering will be investigating the cost. Mr. Steven Nagy of Gould Engineering gave an overview of the process. Treasurer Oskey stated that there are many options and he will keep the board informed on the progress. Discussion regarding the need to start township billing continued.

Action Taken - Motion by Supervisor Guigear, supported by Treasurer Oskey to employ Gould Engineering with funds from the water/sewer fund to perform a study to ascertain what the expense would be to master meter the township.

Trustee Frost stated that he feels the study is a second step. Treasurer Oskey explained the reasoning behind performing the master meter study at this time. Extensive discussion regarding the process and benefits of the township taking over the billing continued.

MOTION CARRIED, Unanimously.

B. Resolution No. 09-23 Tax Reverted Property

Treasurer Oskey stated that the county treasurer requires either a blanket or case by case resolution to decline the transfer of tax reverted property to the township.

Action Taken - Motion by Clerk Ketzler, supported by Trustee Owens to approve Resolution No. 09-23 Tax Reverted Property.

MOTION CARRIED, Unanimously.

C. FlexNet Test

Mr. Belzer explained that he had concerns with paragraph eleven which has been deleted.

Action Taken - Motion by Treasurer Oskey, supported by Trustee Harrison to approve the FlexNet Test agreement with the deletion of paragraph eleven.

MOTION CARRIED, Unanimously.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 5 of 6

Supervisor Guigear noted that information regarding the possible increase of waste collection fees and correspondence regarding the release from the contract with Rehmann Robson allowing the township to contract with Governmental Consulting has been provided to board members. Supervisor Guigear announced that candidate for Clayton Township Supervisor, Brian Sepanak, is present.

PUBLIC COMMENT

There was no public comment.

EXECUTIVE SESSION

Action Taken - Motion by Supervisor Guigear, supported by Clerk Ketzler to adjourn at 11:30 am to executive session for the purpose of discussing the fire department employee termination and contract negotiations.

MOTION CARRIED, Unanimously.

The board reconvened at 12:46 pm. Supervisor Guigear announced that no decisions were made during either executive session.

Action Taken - Motion by Clerk Ketzler, supported by Trustee Harrison that Chief Romans, Supervisor Guigear, Fire Department Union Representative and the fire department employee in question to work together toward a mutually agreeable resolution with regard to the possible termination.

MOTION CARRIED, Unanimously.

Action Taken - Motion by Clerk Ketzler, supported by Treasurer Oskey that Supervisor Guigear investigate with the union the possibility of moving toward a high deductible Health Plus health care plan utilizing the TASC system to manage the township assumed deductible.

MOTION CARRIED, Unanimously.

ACCOUNTS PAYABLE

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to approve to pay all of the following invoices: General Fund checks #54883 through #54917 totaling \$140,166.70. Payroll DD #3471 through #3513; Payroll checks #15659 through #15670; EFT #316 through #318 totaling \$96,990.15; Sewer checks #1906 through #1906 totaling \$19,920.51 for a grand total of \$257,077.36. Checks dated prior to December 14, 2009 shall be post audited per Resolution 08-12.

ADJOURNMENT

Action Taken - Motion by Treasurer Oskey, supported by Clerk Ketzler to adjourn at 12:49 pm.

MOTION CARRIED, Unanimously.

MINUTES OF THE CHARTER TOWNSHIP OF MUNDY
REGULAR BOARD MEETING HELD ON DECEMBER 14, 2009

Page 6 of 6

Respectfully Submitted,

January 12, 2010
Dated
TK/aeb

Tonya Ketzler
Tonya Ketzler, Clerk

Approved:

12 January 2010
Dated
DG/aeb

David Guigear
David Guigear, Supervisor

These minutes were prepared by Amanda EW Bastuk, for Mundy Township

12 Jan 2010
Dated

Amanda EW Bastuk
Amanda EW Bastuk, Recording Secretary